

**Board of Commissioners**

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Charlotte J. Nash, Chairman  
Jace W. Brooks, District 1  
Lynette Howard, District 2  
Tommy Hunter, District 3  
John Heard, District 4



**Business Session Minutes**  
**Tuesday, April 2, 2013 - 2:00 PM**

Present: Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter, & John Heard

**I. Call To Order, Invocation, Pledge to Flag**

**II. Opening Remarks by Chairman**

**III. Approval of Agenda**

{Action: Approved Motion: Hunter Second: Heard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**IV. Approval of Minutes: Public Hearing: March 26, 2013**

{Action: Approved Motion: Hunter Second: Heard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**V. Announcements**

- **Resolution of Recognition:** National Boys and Girls Club Week, April 7-13, 2013  
{Action: Approved Motion: Howard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}
- **Resolution of Recognition:** Commending the Gwinnett County Police Department's Animal Welfare & Enforcement Unit  
{Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}
- **Resolution of Recognition:** Alcohol Awareness Month, April 2013  
{Action: Approved Motion: Heard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}
- **Resolution of Recognition:** Earth Day in Gwinnett County, April 13, 2013  
{Action: Approved Motion: Hunter Second: Heard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **I. Multiple Departments**

**2013-0278 Approval** to renew BL013-12, purchase of janitorial supplies on an annual contract (May 15, 2013 through May 14, 2014), Department of Community Services, Department of Corrections, Department of Support Services, Department of Police Services, Sheriff's Department, Department of Fire and Emergency Services, and Department of Water Resources, to low bidders as follows: Acuity Specialty Products, Inc., d/b/a Zep Sales and Service, Gainesville Janitor Supply, Inc., Georgia Correctional Industries, Interline Brands, Inc., d/b/a AMSAN, Kaco Supply Company, Pyramid School Products, Reliable Paper, Inc., Southeastern Paper Group, and Staples Contract & Commercial, Inc., base amount \$197,900.00 (negotiated cost savings of approximately \$5,050.00). This contract is funded 31% by the Recreation Fund, 26% by the Fire/EMS Fund, 21% by the Water and Sewer Operating Fund, 19% by the General Fund and 3% by the Stormwater Operating Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

#### **2. Community Services/Phil Hoskins**

**2013-0276 Approval** to renew BL020-12, poured in place concrete & associated miscellaneous site work on an annual contract (April 18, 2013 through April 17, 2014), to low bidder, DAF Concrete, Inc., base bid \$210,000.00. This contract is funded 82% by the Capital Project Fund, 13% by the 2009 SPLOST Program and 5% by the Recreation Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **2. Community Services/Phil Hoskins**

**2013-0283 Approval** to renew BL026-10, provision of swimming pool maintenance and repair on an annual contract (April 06, 2013 through April 05, 2014), to the low bidder, Poolside, Inc., base amount \$200,000.00 (negotiated cost savings of approximately \$6,000.00). This contract is funded 54% by the Recreation Fund and 46% by the Capital Project Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

#### **3. Financial Services/Maria Woods**

**2013-0271 Approval** of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Offices. Adjustments amount to an increase of assessed value in the amount of \$4.9 million, a decrease in assessed value of \$1.1 million, for a net increase of \$3.8 million for tax years 2008 thru 2012. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2013-0315 Approval** to rescind the award for GCID 20130081 BL116-12, 48 inch pre stressed concrete cylinder pipe (PCCP) replacement- Athens Hwy. to Temple Johnson Road, to low bidder, Gary's Grading & Pipeline Co., Inc. amount not to exceed \$3,702,970.00 and rejection of all bids submitted for BL116-12/GCID 20130081. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **4. Information Technology Services/Barry Puckett**

**2013-0274 Award OS071**, Microsoft Select agreement on an annual contract (July 01, 2013 through June 30, 2014), with Dell Marketing LP, base amount \$329,817.55. Authorization for Chairman to execute contracts subject to approval of the Law Department. Contracts to follow once the State has completed negotiations. (Staff Recommendation: Award) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2013-0267 Approval** to renew BL017-12, purchase of semi-ruggedized and fully-ruggedized notebook computers on an annual contract (April 18, 2013 through April 17, 2014), to low responsive bidder, CDW Government, LLC, base amount \$25,000.00. This project is funded by the Capital Project Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2013-0268 Approval** to renew OS040, Syscon jail management system software maintenance on an annual contract (May 01, 2013 through April 30, 2014), with Syscon Justice Systems, Ltd., amount not to exceed \$174,968.00. Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

#### **5. Police Services/Charlie Walters**

**2013-0285 Approval/authorization** for the Gwinnett County Police Department, K-9 Unit to accept a donation from Project Paws Alive (PPA) of K9 Ballistic Vests and K9 Field Trauma Kits, valued at \$16,500.00. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **6. Transportation/Kim Conroy**

**2013-0270 Award BL025-13**, resurfacing of County roads on a term contract, project number M-0663-13, to low bidder, E.R. Snell Contractor, Inc., base bid \$12,069,011.65. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded 43.9% by the 2009 SPLOST Program, 41.7% by the Georgia Department of Transportation, and 14.4% by the 2005 SPLOST Program. (Staff Recommendation: Award) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2013-0272 Approval** of the negotiated settlement for the condemnation action regarding SLW, LLC, CAFN 10A01071-10, on the Sugarloaf Parkway Extension, Phase I project, F-0270-01, Parcel 130, total cost \$598,500.00, including funds already paid into the Registry of the Court. This settlement is funded by the 2005 SPLOST Program. District 3/Hunter (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2013-0257 Approval/authorization** for Chairman to execute Supplemental Agreement No. 1-Final with Pittman Construction Company, Inc., for South Rockbridge Road (from Manitou Way - Carole Place) project, M-0585, total increase \$4,700.00, total reduction -\$113,543.15, revised contract amount \$631,640.75. Approval for Chairman to execute any and all related documents, subject to approval by Law Department. This contract is funded by the 2005 SPLOST Program. District 3/Hunter (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**VI. Consent Agenda**

**A. New Business**

**6. Transportation/Kim Conroy**

**2013-0281 Approval/authorization** for the Chairman to execute an Indemnity Agreement with the Georgia Department of Transportation for the installation of roadway lighting on SR 124 from Jim Moore Road to Enclave Mill Court, estimated operating costs \$480.00, estimated revenue \$531.48. Subject to approval by Law Department. District 3/Hunter (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2013-0296 Approval/authorization** for the Chairman to execute a Contract for Maintenance of Highways and Local State Route Acceptance Resolution with the Georgia Department of Transportation for right-of-way activities for the Old Highway 78 at Walton Court project, no cost associated. Approval for Chairman to execute any and all related documents, subject to approval by Law Department. District 3/Hunter (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2013-0317 Approval/authorization** for the Chairman to execute any and all documents necessary to effectuate an Intergovernmental Agreement with the City of Duluth concerning the City's acceptance and maintenance of West Lawrenceville Street and McClure Bridge Road located wholly within the City of Duluth, contingent upon the City of Duluth's adoption of a Resolution formally requesting the transfer of these roads, subject to review and approval by the Law Department. {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **7. Water Resources/Ron Seibenhener**

**2013-0269 Award OSI 14**, purchase of repair parts for Xylem/Flygt submersible pumps on an annual contract (April 03, 2013 through April 02, 2014), to Xylem Water Solutions USA, Inc., base amount \$450,000.00. This contract is funded by the Water & Sewer Operating Fund. (Staff Recommendation: Award) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2013-0277 Award BL017-13**, replacement of water meters 2 inches and smaller on an annual contract (April 03, 2013 through April 02, 2014), to overall low bidder, UWS, Inc., base bid \$323,990.00. This contract is funded by the Water & Sewer Renewal & Extension Fund. {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2013-0282 Award BL012-13**, purchase of water meters on an annual contract (April 03, 2013 through April 02, 2014), to low responsive bidders as follows: Badger Meter, Inc., Mueller Systems, LLC, and Neptune Technology Group, Inc., per attached recommendation letter, base bid \$2,000,000.00 (this represents a 1.4% decrease over the previous contract). This contract is funded 50% by the Water and Sewer Operating Fund and 50% by the Water & Sewer Renewal & Extension Fund. (Staff Recommendation: Award) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VII. New Business**

### **I. Transportation/Kim Conroy**

**2013-0273 Approval/authorization** for Chairman to execute Supplemental Agreement No. 2-Final with GPs Enterprises, Inc. for Old Norcross Road (Steve Reynolds Boulevard to Landington Way) Roadway Improvement, F-0559, and Old Norcross Road at Shetley Creek Bridge Improvement, F-0045, projects, total increase \$18,902.82, total reduction -\$342,501.26, revised contract amount \$2,247,462.50. Approval for Chairman to execute any and all related documents, subject to approval by Law Department. This contract is funded 62.9% by 2009 SPLOST Program and 37.1% by the 2005 SPLOST Program. Districts 1/Brooks and 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Brooks Vote: 4-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Out of Room; Heard-Yes}

### **2. Water Resources/Ron Seibenhener**

**2013-0275 Award BL008-13**, Ashwood Grove sewer pump station decommissioning & gravity sewer project, to low bidder, John D. Stephens, Inc., amount not to exceed \$179,360.00. Authorization for Chairman to execute contracts subject to approval of the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the Water & Sewer Renewal & Extension Fund. District 3/Hunter (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Heard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2013-0280 Award BL007-13**, Freemans Walk pump station and Dacula High School pump station decommissioning projects, to low bidder, Gary's Grading & Pipeline, Inc., amount not to exceed \$491,104.00. Authorization for Chairman to execute contracts subject to approval of the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the Water & Sewer Renewal & Extension Fund. District 3/Hunter (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VII. New Business**

### **2. Water Resources/Ron Seibenhener**

**2013-0279 Approval/authorization** for the Chairman to execute a Contract Item Agreement with the Georgia Department of Transportation in the amount of \$344,235.00 for utility relocation associated with the GADOT Project No. BRST0-0054-01(063), SR20 at Chattahoochee River at Forsyth County line. District 1/Brooks (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Nash Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VIII. Comments from Audience**

## **IX. Adjournment**

{Action: Adjourn Motion: Hunter Second: Heard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}